

Report To:	Corporate Governance Committee
Date of Meeting:	27 April 2016
Lead Member / Officer:	Julian Thompson-Hill – Lead Member for Finance, corporate Plan and Performance Ivan Butler – Head of Internal Audit
Report Author:	Ivan Butler – Head of Internal Audit
Title:	Internal Audit Annual Assurance Plan 2016-17

1. What is the report about?

This report provides the Committee with the Internal Audit Annual Assurance Plan for 2016-17. The Plan provides details of the proposed Internal Audit projects for the year that will allow the Head of Internal Audit to provide an ‘opinion’ on the adequacy and effectiveness of the Council’s framework of governance, risk and control during the year.

2. What is the reason for making this report?

The Public Sector Internal Audit Standards (PSIAS) require the ‘chief audit executive’ to develop a risk-based internal audit plan that takes into account the requirement to deliver an annual internal audit opinion and report that the organisation can use to inform its governance statement. This Committee’s terms of reference require it to consider internal audit’s plans.

3. What are the Recommendations?

The Committee endorses the Internal Audit Annual Assurance Plan 2016-17 (Appendix 1)

4. Report details

The Plan in Appendix 1 provides background to the internal audit service as well as its proposed plan of work for the year based on an assessment of risk and consultation with services.

The proposed plan of work will allow the Head of Internal Audit to provide an overall ‘opinion’ in his annual report for 2016-17. This Committee will receive regular information reports on progress with delivery of the Plan.

5. How does the decision contribute to the Corporate Priorities?

There is no decision required with this report. There is no direct contribution to the Corporate Priorities, but some projects in the Plan will review Corporate Priority areas and will provide assurance on their delivery.

6. What will it cost and how will it affect other services?

Not applicable - there is no decision or costs attached to this report.

- 7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report**
This report does not require a decision or proposal for change, so there is no impact on people who share protected characteristics.
- 8. What consultations have been carried out with Scrutiny and others?**
The Head of Internal Audit has met management teams of all services to discuss proposed Internal Audit work.
- 9. Chief Finance Officer Statement**
There are no financial implications attached to this report.
- 10. What risks are there and is there anything we can do to reduce them?**
Failure to deliver an adequate level of internal audit may mean that the Head of Internal Audit cannot provide an annual 'opinion' on the adequacy and effectiveness of the Council's framework of governance, risk and control during the year. This would potentially lead to a significant governance issue being raised in the Council's 'annual governance statement' at the end of the financial year.
- 11. Power to make the Decision**
Not applicable - there is no decision required with this report.